

## **Jay Bundling Instructions**

1. Click the "Jay Bundle" button in the chair configuration

**NOTE:** "Jay bundling" button is located in the seating section of the chair configuration

old Configurator bundling button	New Configurator Bundling button		
app.og.iav-bundled-cushion	Jay Cushion	$\frown$	
Jay Bundled Cushion	O Reset	Jay Bundled Cushion     S0.00	

2. After completing and saving the chair configuration, check the "link chair" box at the "shopping cart" window

TIP: selecting the "link chair" box, will link the chair to "jay item"

Denotes Promotional item	ICKIE 2 NEW WHEELCHAIR	K0005		
VIEW/EDIT CONFIGURATIO	CANCEL >>	ADD >>	Notes	
Quantity Ship Method		Freight	Carrier	
Quantity Ship Method	~	Freight Prepaid	Carrier Please Select V	
Quantity Ship Method           Ground           Account Number	▼] Free Expedite Reason	Freight Prepaid Free Expedite Note	Carrier Please Select V	
Quantity Ship Method 1 Ground Account Number	Free Expedite Reason  Please Select	Freight Prepaid  Free Expedite Note	Carrier Please Select V	
Quantity Ship Method 1 Ground Account Number Mark Line For	Free Expedite Reason Please Select Line Request Date	Freight Prepaid Free Expedite Note	Carrier Please Select V	
Quantity Ship Method	Free Expedite Reason Please Select Line Request Date 12/13/2016	Freight Prepaid Free Expedite Note M	Carrier Please Select V	

- 3. Click on "Add" to add chair to order
- 4. Enter the "Jay Item" number, then click "Add to Cart"

Enter items for your order			
Use * to generate wildcard search. Item Number	Quantity	Description	
	1		ADD TO CART >>



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5. Check the "**Link Chair**" box to link Jay item with chair

**NOTE:** Please confirm that the chair line and Jay item line has the same warehouse this will ensure that all items are bundle together.

Line	ltem	Description	Qty	UOM/Pk	B/P
1.000	EIQ2N	QUICKIE 2 NEW WHEELCHAIR - K0005 .	1	EA	Tijuana (Mfg)
2.000	J3PAUTM20TH	J3 BACK PA UT MED 20W TH - E2613 .	1	EA	Tijuana (Mfg)

 Select the "warehouse location" to match "chair location" then click "add" (Repeat steps 4 – 6 to add additional seating items)

**NOTE:** All seating must come from same warehouse location

Change warehouse locations here

Quantity     Ship Method     Freight       1     Ground     Prepaid       Account Number     Free Expedite Reason     Free       Please Select     Please Select     Image: Constraint of the second s	CANCEL	<u>&gt;&gt;</u> )	ADD >>	Notes	
Mark Line For     Line Request Date     UO       12/13/2016     EA     Link Ch         Pricing Information (per each)   Pricing Information (per each)       Description     Discount   Link Ch  Pricing Information (per each)       Description     Discount   Link Ch  Pricing Information (per each)       Description     Discount   Price US VA Discount from Retail    Final Price       View Quantity Level Price Breaks   Put On Price Hold       Stock Availability     Rearch Plant     Available   Cor mitted To Orders <ul> <li>Tijuans (Mfg)</li> <li>1</li> </ul>	Quantity Shij	o Method ound	Free Expedite Reaso Please Select	<b>v</b>	Freight Prepaid Free Expe
Pricing Information (per each)         Discount         Discount         List/Retail Price         US VA Discount from Retail       -62.80%         Final Price         View Quantity Level Price Breaks         Put On Price Hold       -52.80%         Stock Availability         Branch Plant         Available         ©       Tijuana (Mfg)       -1       1         Locations	Mark Line For	[1	ne Request Date 2/13/2016	EA	Link Chair
Final Price       View Quantity Level Price Breaks       Put On Price Hold       Stock Availability       Branch Plant     Available     Committed To Orders       ©     Tijuans (Mfg)     -1     1       Locations     -1     1	US VA Discount fro	om Retail			-62.80%
Put On Price Hold  Stock Availability Biranch Plant Available Committed To Orders  Tijuans (Mfg) -1 1  Locations	Final Price View Quantity L	evel Price Breaks			
Branch Plant         Available         Constituted To Orders <ul></ul>	Put On Price H	old			
Tijuana (Mfg) -1 1 Locations			Available	Cor	itted To Orders
Locations	Stock Availability	Branch Plant			
	Stock Availability	Tijuana (Mfg)	-1	1	
UOM.EA Packsize:1 Stock Type: Stock Finished Good	Stock Availability	Tijuana (Mfg)	-1	1	
	ocations     UOM:EA	Tijuana (Mfg) Packsize:1 Fresno (Mfg)	-1 Stor	1 ck Type Stock 0	Finished Good

7. Select the "Go to Checkout" button



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\* Required \* Buyer Name 8. At the "Order Details" page check the "ship Dealer Demo complete" box (please ensure all buyers' Marked For information is complete at the order detail page) DEMO \* PO# 124569 **Customer Reference**  Send Ack
 O Do not send Ack Acknowledgement Method Email, PDF Format ~ 2nd Acknowledgement Method ~ \*Ship Method Ground V Free Expe Free Expedite Reason Please Select. ~ Check the "Ship Complete" Box Freight Policy: FR Ship Complete (per wrhs) Header Request Date ecial Handling 12/13/2016 Please Select..

If you need further assistance, please call Customer Service

